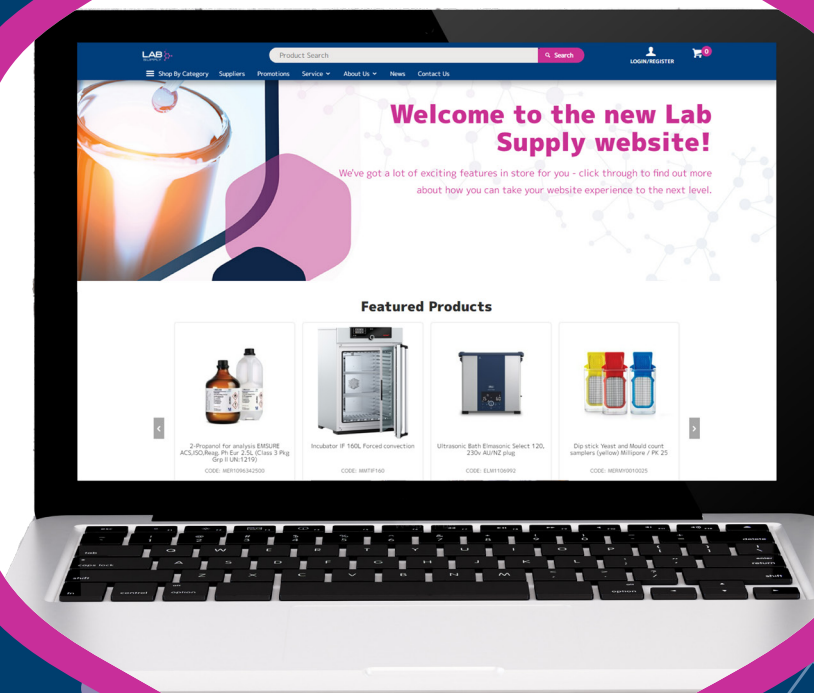


USER GUIDE

www.labsupply.co.nz

We've upgraded our website to bring you a fresh new look, and lots of exciting features to make your purchasing experience with us easier and faster.



Registration

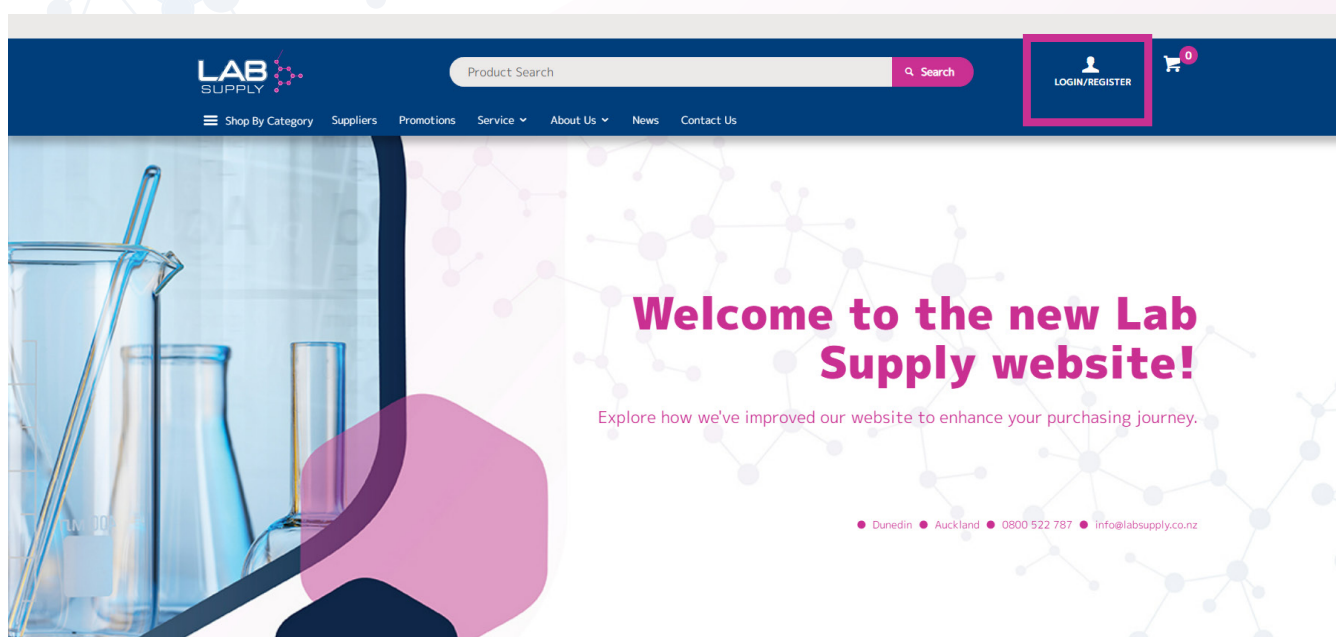
Unlock a range of features with a registered account

How to Register

Visit labsupply.co.nz/apply to sign up for an account on the website.

The registration page can also be accessed through the Login/Register link in the website header.

Fill in all the required fields and click register. Your registration will be approved in 24-48 hrs and you will receive a confirmation email.

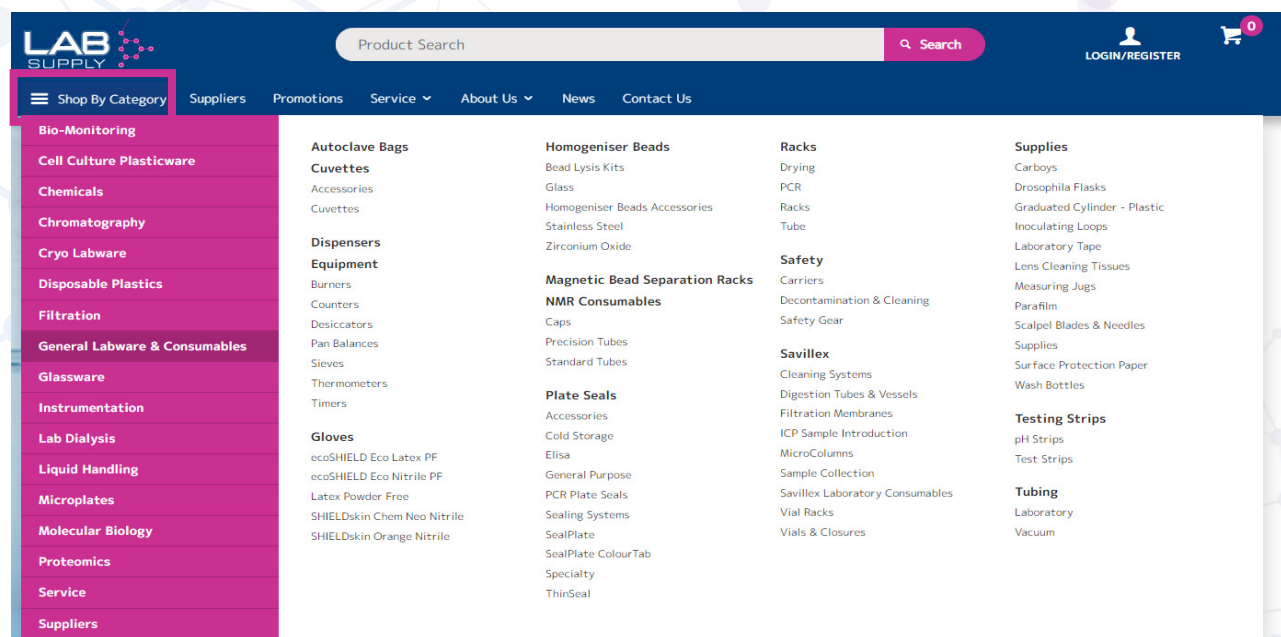


Access pricing,
stock availability, a
personalised user
dashboard, and more
with a registered
account.

Browse Our Product Range

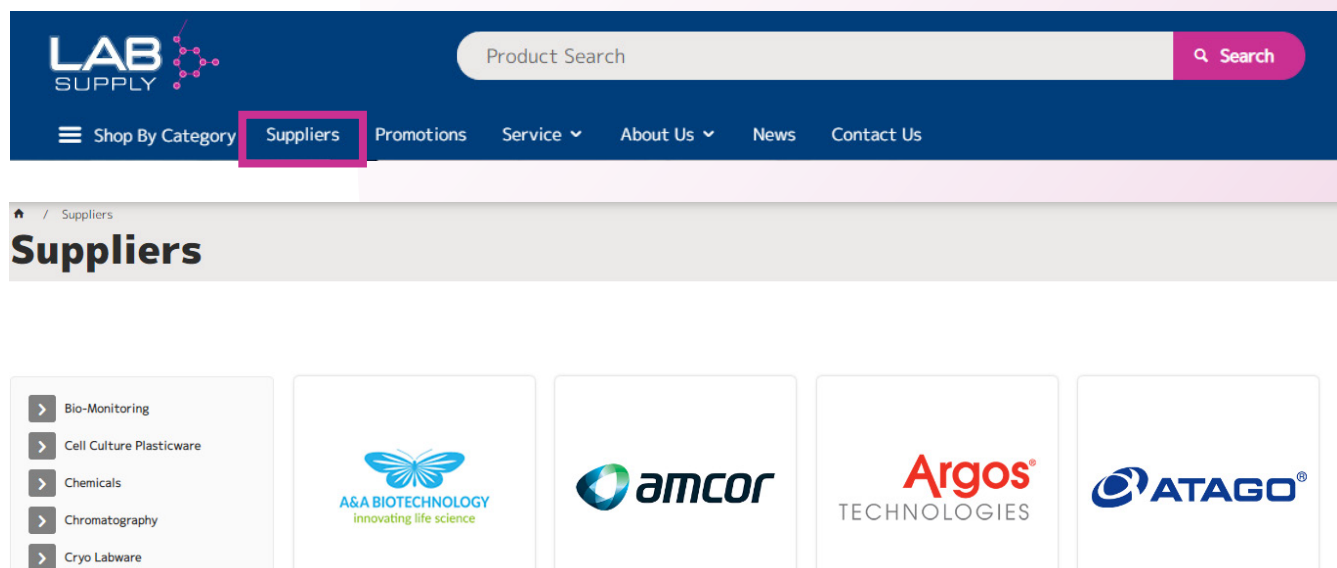
Browse by Category

Explore our improved product category listing to look through our range of products. Click on 'Shop by Category' in the top navigation menu.



Browse by Supplier

Click on 'Supplier' in the top navigation menu to see a list of products by supplier.

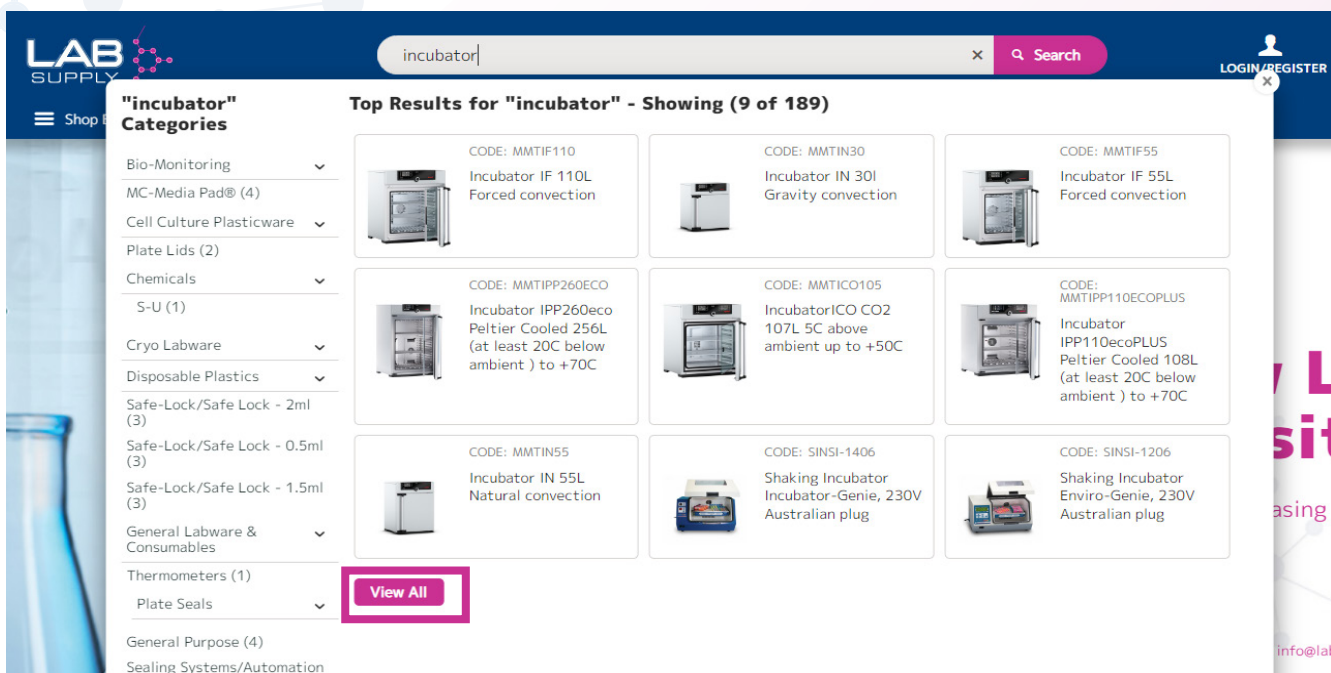
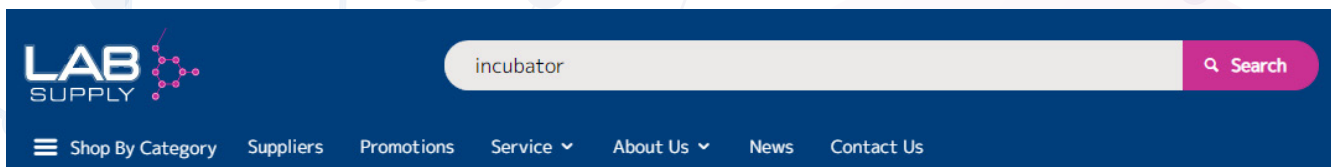


Browse Our Product Range

Browse by Search

Use our intuitive search function to find the products you are looking for. Simply type your keyword in the search bar, which will generate a search preview with the top results.

Click 'Search' or 'View all' in the search preview window to see a complete list of search results. You can narrow your search results by category - available on the side bar of the search preview screen.



Our search function is intelligent - the more you search, the more it learns - improving results over time!

Browse Our Product Range

Browse by Side Navigation Menu

You can access any category on our website using the side menu bar, which is visible from all product and category pages.


Click on the arrows to expand the menu to see the individual subcategories or to view the category as a whole.

You can also access the list of our suppliers from this menu.

- > Bio-Monitoring
- > Cell Culture Plasticware
- > Chemicals
- > Chromatography
- > Cryo Labware
- > Disposable Plastics
- > Filtration
- > General Labware & Consumables
- > Glassware
- > Instrumentation
- > Lab Dialysis
- > Liquid Handling
- > Microplates
- > Molecular Biology
- > Proteomics
- > Service
- > Suppliers



Reference® 2 - Adjustable Volume



Single-Channel

▼
Bio-Monitoring

[View All Bio-Monitoring](#)
[Environmental Monitoring](#)
[Microbiology Media](#)

>
Cell Culture Plasticware

>
Chemicals

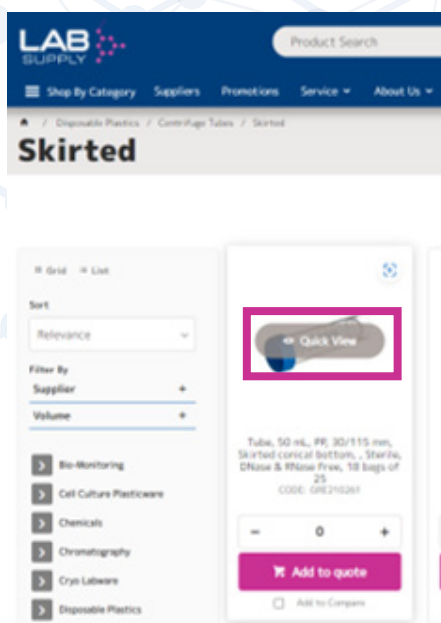
▼
Suppliers

[View All Suppliers](#)
[A&A Biotechnology](#)
[Amcor](#)
[Argos Technologies](#)
[Atago](#)
[Azzota Scientific](#)

View a Product

Quick View

Hover over any product to bring up the 'Quick view' button. Use this feature to access a pop-up for a quick overview.



Product Detail Page

Click on any product to see a detailed overview and specifications, along with the functionality to zoom in on product images.

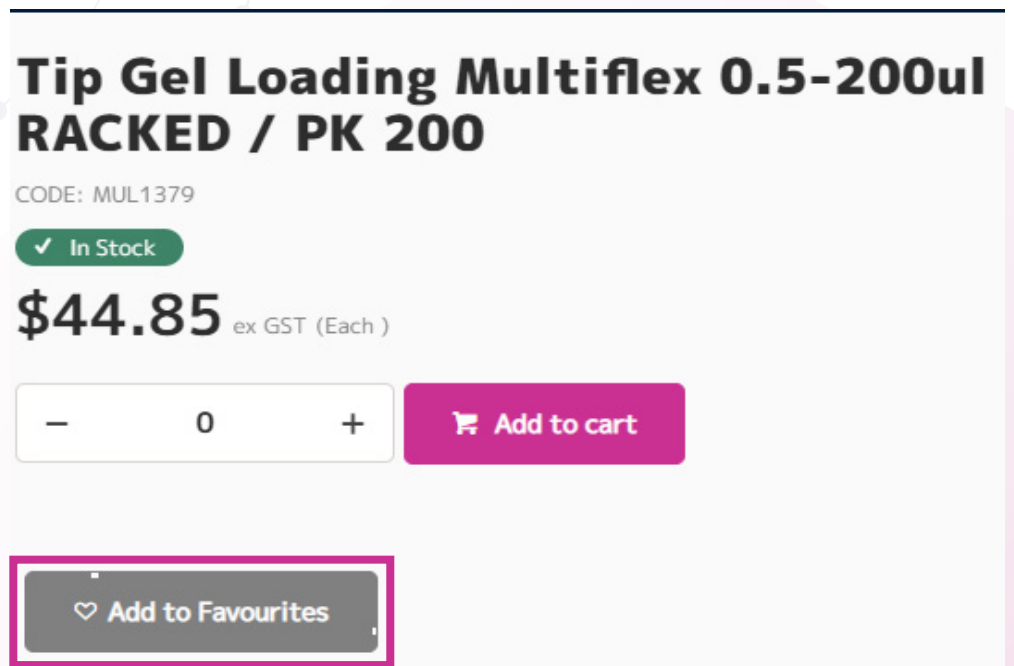
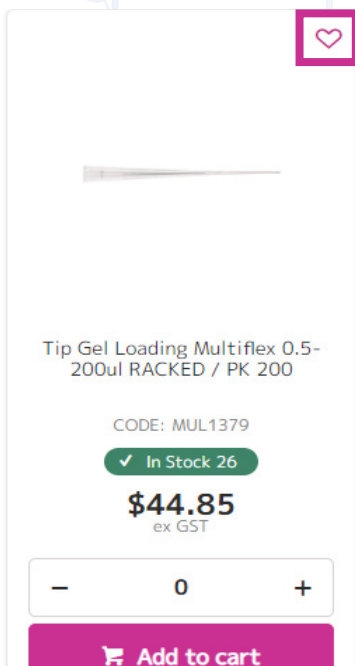


Add to Favourites

Use the Add to Favourites feature to save products to a list you can come back to anytime.

You can add to favourites from the product grid, the quick view pop-up, the product detail page, or your cart.

Click on the heart icon or the 'Add to Favourites' button to save to your list.



Add to Order Template

Save Time With Order Templates

Order templates allow you to save lists of products with quantity, price and any notes, for use as a template for future orders.

In the product detail page, click on 'Add to Order Template' to bring up the pop-up.

Choose the quantity for your order, select a name for your template and click save. You can add more products to this template by selecting 'Append to existing template'. If this template can be used by other users with the same Customer Code, tick Company Template.

Tip Gel Loading Multiflex 0.5-200ul RACKED / PK 200

Product Code: MUL1379

✓ In Stock 26

\$44.85 *ex GST*

– 1 +

🛒 Add to cart

♡ Add to Favourites

📄 Add to Order Template

+

Add To Template

×

Tip Gel Loading Multiflex 0.5-200ul RACKED / PK 200

MUL1379

Qty

– 1 +

+

Create a new template

↩

Append to existing template

Template Name*

Template Name

☐

Company Template

⬅ Cancel

✓ Save Template

✓ Save Template and Close

Add to Order Template

Creating Order Templates From Your Cart

You can also create/amend order templates from your cart.

Add all the products in the quantities required to your cart. In your cart view, click on 'Save as Template'.

Fill in the fields to save your template. You can add your selected products to a new template, existing template, or overwrite an existing template.

Cart



Save As Template
Hold Order
Update Order
Remove All

Your saved order templates

☒ Create a new template
 ☐ Append to existing template
 ☐ Overwrite existing template

Template Name*

Template Name

☐ Company Template

Filter by Name

Search

Clear

Go To Current Order

Print

Save Template

0 records, (0 page)

Template Name	Template Type	Date Created	Date Updated	Created By	Total	Options
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0 records, (0 page)

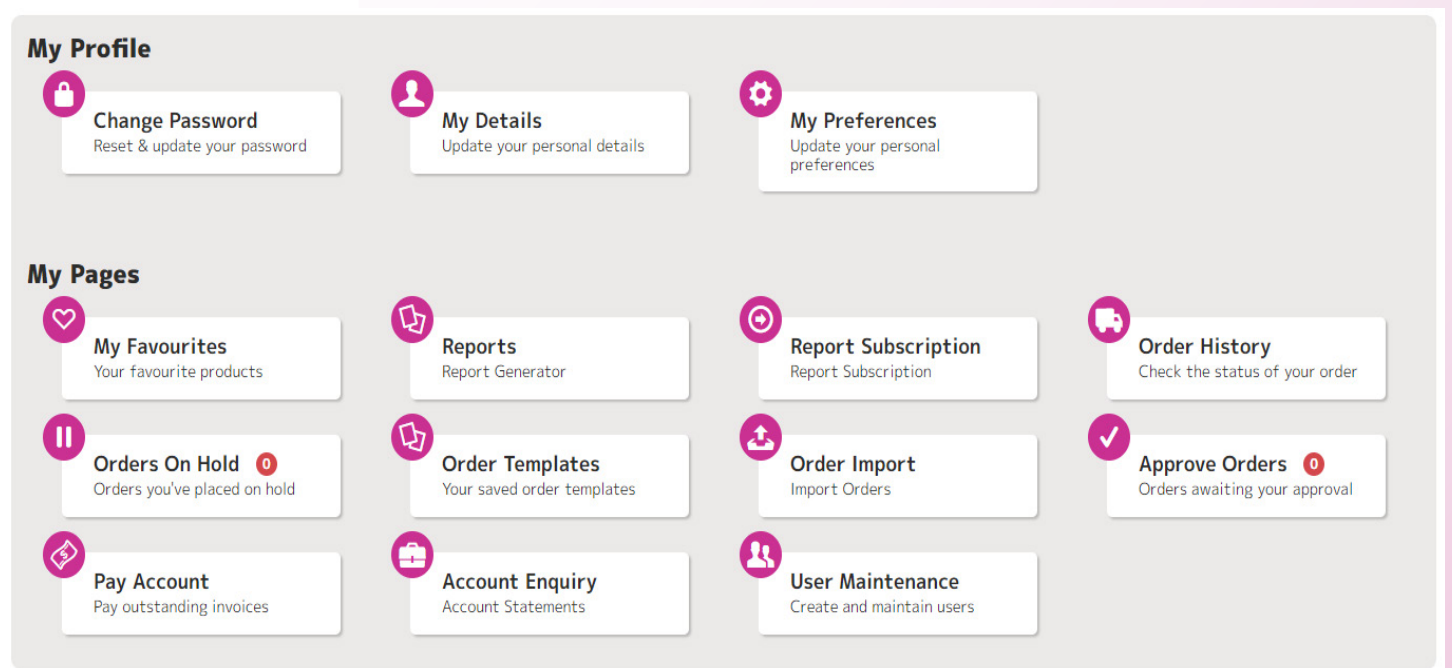
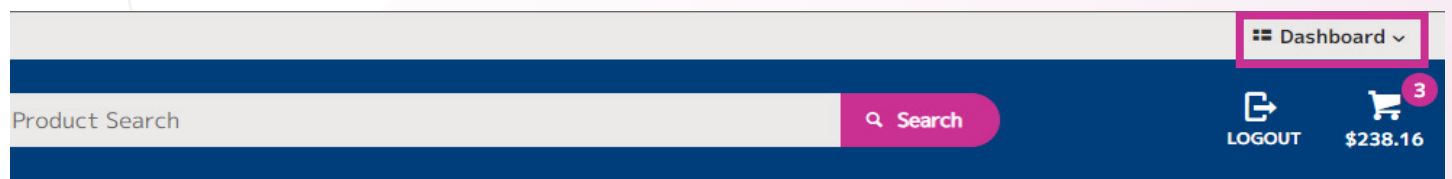
Dashboard

Your Control Panel

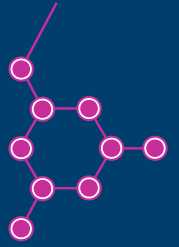
The Dashboard is a one-stop shop for you to access a whole range of functionalities to enhance your website experience. Access it from the top-right corner, after you have logged in.

Use the Dashboard* to

- Change your password
- View your list of favourites
- Look at your order history
- Access and amend your order templates
- Look at your account status
- View invoices, and more



*Dashboard functionality will differ based on user profiles.



We are here to help.

If you need assistance or have a query about our new website, contact us via any of the options below:

info@labsupply.co.nz

0800 522 787

labsupply.co.nz/contact